

Alarm Permit Application Instructions:

(Please print in black ink and fill out all fields that are applicable)

While filling out this form, if you make an error, please use whiteout to make the correction or another new form. Do not strike out or overwrite the information.

Application Type: Place an X in the box that applies.
Residential - home, place of residence, non-business alarm permit.
Business - this is a commercial alarm permit.

E-mail address: Information is not required. Information provided in anticipation of future upgrades to the system.

Business Name: The name of the business applying for commercial permit. Example: Acme, Inc.
Requestor's Name: For a residence, the Owner/Tenant; for a business, the Owner/Manager or Department.
Alarm Address: Physical address where the alarm system is installed/located. (example: 3303 Bloom Pkwy)
(Use the following tables for Street Directions and Types: include Suite No., Apt. No., Bldg. No. as applicable.)

Street Directions:	Street Types:	
N - North	AVE - Avenue	BLVD - Boulevard
NW - North West	CIR - Circle	CT - Court
NE - North East	DR - Drive	LN - Lane
S - South	PL - Place	PKWY - Parkway
SW - South West	PLZ - Plaza	RD - Road
SE - South East	SQ - Square	ST - Street
W - West	TER - Terrace	TRL - Trail
E - East	WAY - Way	TPKE - Turnpike
		HWY - Highway

Directions: The Street Direction - similar to the compass direction, used for the legal address location.
Street Type: The Street Type - in an address the type of street, if applicable for the legal address location.
Mailing Address: The address where mail is received (Example: 1234 N MAY AVE or PO Box 1234)
Phone Info: The business, home, or contact phone numbers used most frequently to contact those named in the application.
Phone Type: The type of phone number listed: B - Business, C - Cell Phone, H - Home, P - Pager.
Type of Alarm: The type of alarm permit requested. Check all boxes that apply:
Hold Up, Silent (intrusion), Loud (External), Panic, Fire and/or Water Flow.

Alarm Co. Name: The name of your Alarm Company (responsible for monitoring your alarm)
Alarm Co. Phone: The phone number (local, long distance or toll free) of your alarm company.

Registration Fee: The alarm permit registration fee. The initial fee for permits: \$27.00 (Check or Money Order)
Return Information: The mailing address for the application and registration fee.

How to obtain additional Alarm Permit Application Forms

If you require additional Alarm Permit Application Forms, visit the City's website at www.okc.gov or the Police website at www.ocpd.com. If you require additional assistance, contact the Oklahoma City Police Permits & ID Unit by email at ocpd.alarmpermits@okc.gov or call us at (405) 297-1109. Our office is located at 200 N. Shartel, on the second floor.